



ACADÉMIE HILLCREST ACADEMY
Meeting Minutes of the Governing Board
Staff Lounge of Hillcrest Academy
March 20, 2017

Present

J. Côté (Principal), I. Tsimiklis (Vice Principal), D. Lépine, A. Héту, D. Zamora, C. Mourad (Chair and PC Representative), A. Kosciuk (Vice-Chair, Secretary, PC Alternate), S. Audi, L. Andradi (HAHSA Representative) and Ashley Abramovitch (Community Representative).

Absent with apologies

V. Bond and J. Mourelatos

Call to Order

The fourth regular meeting of the Governing Board for the 2016-2017 School Year was called to order at 7:03 pm by C. Mourad.

Quorum

C. Mourad acknowledges the presence of each staff and parent board member and their count, noting that the meeting is quorate.

1.0 Welcome

2.0 Recognition of visitors and question period

- Visitor: Vicky Kaliozakis, Commissioner
- No questions arose during question period

3.0 Adoption of the Agenda

- ✓ Upon motion made by S. Audi, seconded by D. Lépine and carried by unanimous show of hands, the proposed agenda, as amended, is adopted.
(GB-201700320-3.0)

4.0 Approval of the Minutes

- The Governing Board members declare having received and reviewed the minutes of the January 2017 meeting. Wording changes to Section 8.1, paragraph 1 are proposed. Approval is deferred to next meeting.

5.0 Governing Board Organization

5.1 Internal Rules of Procedure

- A. Kosciuk to draft provision in the Internal Rules of Procedure to address to include language regarding how abstentions should be counted and regarding fundraising guidelines and submit for Governing Board's approval at a subsequent meeting.

5.2 Governing Board Mandate and Budget Discussion

- Status of this topic as a standing item was discussed

6.0 Business arising from previous meetings

6.1 Anti-Bullying Anti-Violence (ABAV)

- Ideas for use of dedicated ABAV allocation include workshop by Karate Sportif and Fondation Jasmin Roy. Details to follow.

Management and Educational Success Agreement (MESA)

- Area of Safety and Security is tabled pending completion of draft and review by TC
 - J. Côté to present Safety and Security draft upon completion

Criteria for the Selection of a Principal

- Criteria submitted for 2016 were distributed to members and votes received by email.
 - ✓ The members unanimously approved by e-vote on March 1, 2017 the criteria for the selection of a principal as set forth in Appendix A. (GB-201700320-6.1)

7.0 Reports

7.1 Principal

- Club members/After-School activities
 - J. Côté proposes that administration and registration of after-school activities, currently under the School's administration, be handed to the coordinators of such activities
 - Expenses consist of cost of coordinator and rental
 - Discussion ensues regarding the loss of control of funds and proposed options for the management of the after-school program
 - Discussion tabled to next meeting – details regarding former management by HAHSa to be examined
- Early Literacy Program
 - 10-week Fountas and Pinnell literacy program to be introduced for Grades 1 & 2
 - supplementary intervention system designed for children who find reading and writing difficult in attempt to bring students up to grade-level competency
 - 30 minutes dedicated to reading in groups of 5-6 students – would necessitate taking targeted students out of regular classroom
 - Program guarantees grade-level competency within 12 weeks
 - Program to work in parallel with current French Literacy program (currently French program is being conducted during class hours also, as much as possible during French, non-core classes)
 - I. Tsimiklis to send link to members
- School Organization
 - Registration numbers are in for the 2017-2018 School year
 - 523 Students, consisting of 25 groups (down 1 group from last year)
 - K group to move upstairs from the basement
 - 3 groups in K, Grade 1 and Grade 2 and 4 groups in each of Grades 3 to 6

- Gym Rental
 - J. Côté has received a request to rent the gym from March 13 to May 8, 2017, from 7-8:30 pm for soccer
 - Cost \$820.32

✓ Upon motion made by A. Hétu, seconded by D. Lépine and carried by unanimous show of hands, the proposed rental contract is approved.

7.2 Daycare [J. Côté]

- March 31, 2017 is the next Pedagogical day
- the pedagogical day scheduled for April 7, 2017 has been cancelled due to the school closure (snow day) on March 15

7.3 After-School Program [J. Côté]

- Nothing new to report

7.4 SWLSB Parents Committee [A. Kosciuk]

- Meeting was held on February 2, 2017
 - Summary report was given by A. Kosciuk regarding the discussion on the History Curriculum and presentation by Robert Green (Chairperson of ComEch-QUEBEC)
 - Concern that content does not reflect Quebec's diversity, especially with respect to indigenous people, allophones and anglophones
 - EPCA is looking for endorsement from PC and GBs to bring back to the Ministry of Education; PC members want history teachers' and School Board's view on the subject.

7.5 HAHSR Report [L. Andradi]

- Comedy Night
 - Event was a huge success
 - Proceeds totaled over \$10,000, will go toward the purchase of new gym equipment

8.0 New Business

8.1 Subject Time Allocation (STA)

- In April, administration will meet with Director General to discuss how to implement the English instruction requirements under the SWLSB policy "Program of Studies for the Elementary School" and perhaps adapt the policy to Hillcrest's needs
- Commissioner Kalotzakis to raise issue of revising the policy at Council of Commissioners.

8.2 Best Practices

- V. Bond compiled a package to highlight Hillcrest's best practices
- Package to be presented at PC meeting and distributed to parents

8.3 Budget Building Process Survey

- C. Mourad discusses the nature of the survey and a preliminary look and discussion takes place among the members
- Comments regarding survey to circulate by email

8.4 School Finances Workshop

- Will take place March 29, 2017

8.5 HAHSR Communication and volunteer questions

- Following comment from parent, C. Mourad explains that school fundraising is made possible as a result of the generosity of parents and they need to be acknowledged for their part
- C. Mourad also raises the impression among parents that when a fieldtrip or activity calls for volunteer parents, there is a disproportionate number of HAHSAs members who are chosen to attend
- L. Andradi and the administration explain that teachers randomly select volunteers among parents who have indicated their willingness to attend. In classes where there is an insufficient number of parent participants, HAHSAs parents are called upon to fill in.

9.0 Field Trips/Activities

9.1 March Dress Down Day – Alesia’s Magnolias

- Proceeds from Dress Down Day for the month of March are requested to be allocated to the Alesia Stavroula Karidogiannis Tribute Fund (Alesia’s Magnolias) in support of pediatric cardiology.
 - ✓ Upon motion made by A. Kosciuk, seconded by S. Audi and carried by unanimous show of hands, the allocation of funds from the March Dress Down Day in favor of the Alesia Stavroula Karidogiannis Tribute Fund (Alesia’s Magnolias) in support of pediatric cardiology is approved **(GB-20170320-9.1)**

9.2 LJA March Madness Basketball Tournament

- 20 Students in Grades 5 and 6, under the supervision of Mr. Paul Stevens, are asking to participate in a basketball tournament on March 30, from 9-3 pm
- Cost of \$20 per student will include transportation and a t-shirt
 - ✓ Upon motion made by D. Zamora, seconded by L. Andradi and carried by unanimous show of hands, the outing for 20 students in Grades 5 and 6 in view of participating in the LJA March Madness Basketball Tournament on March 30, 2017 is approved **(GB-20170320-9.2)**

9.3 Jump Rope for Heart

- The holding of a Jump Rope for Heart Fundraiser proposed by G. Crosbie, is requested to be held during Phys. Ed. Classes on April 19-21, in support of the Heart and Stroke Foundation. Funds to be raised from March 22 to April 21.
 - ✓ Upon motion made by D. Lépine, seconded by S. Audi and carried by unanimous show of hands, the Jump Rope for Heart fundraiser to be held on April 19, 20 and 21 in support of the Heart and Stroke Foundation is approved **(GB-20170320-9.3)**

9.4 Collège Montmorency

- An all-day fieldtrip for Kindergarten students is planned for June 19, 2017
- Cost will be \$30 per student, HAHSAs will be asked to support some of the cost
 - ✓ Upon motion duly made by C. Mourad, seconded by D. Zamora and carried by unanimous show of hands, the fieldtrip for Kindergarten students to Collège Montmorency on June 19, 2017 is approved. **(GB-20170320-9.4)**

10.0 Additions to the Agenda

- Not applicable

11.0 Final Comments – schedule Next Meeting

- Next meeting is scheduled for April 24, 2017.

12.0 Correspondence

- Not applicable

13.0 Adjournment

- ✓ There being no further business and upon motion duly made by D. Zamora, seconded by D. Lépine and carried by unanimous show of hands, the Chair declared the meeting to be adjourned at 8:40 pm.

Minutes respectfully submitted by:

Angela K. Kosciuk

(s) Angela K. Kosciuk

Acknowledgement of approval by
the members at a Board Meeting held
on April 24, 2017

Josée Côté

(s) Josée Côté

Charbel Mourad

(s) Charbel Mourad

Approved & Final

APPENDIX A

CRITERIA FOR THE SELECTION OF A PRINCIPAL

Approved & final