



ACADÉMIE HILLCREST ACADEMY
Meeting Minutes of the Governing Board
Staff Lounge of Hillcrest Academy
June 13, 2016

Present

I. Tsimiklis, V. Bond, K. Koscher, D. Lemire, D. Lépine, I. Naccache D. Zamora, S. Audi, R. Carducci, A. Kosciuk, C. Mourad, R. Renzo, C. Rinaldi and Ashley Abramovitch.

Absent with apologies

C. Kerner

Call to Order

The eighth and last regular meeting of the Governing Board for the 2015-2016 School Year was called to order at 7:08 pm by C. Mourad.

Quorum

C. Mourad acknowledges the presence of each teacher and parent board member and their count, noting that a quorum of the board members is attained.

1.0 Welcome

2.0 Recognition of visitors and question period

- No visitors
- No questions arose during question period

3.0 Adoption of the Agenda

- A proposal is made to amend item 4 of the Agenda to read “Approval of the Minutes – April 2016 Meeting” to “Approval of the Minutes – May 30, 2016 meeting”

✓ *Upon motion made by S. Audi, seconded by R. Carducci and carried by unanimous show of hands, the proposed agenda is adopted.*

4.0 Approval of the Minutes for the May 30, 2016 meeting

- A copy of the minutes from the May 30th meeting was distributed to each member.
- A proposal is made to rectify the resolution adopting the Anti-Bullying Anti-Violence Plan to clarify that the insertion of the flow chart would be subject to the SWLSB approval and otherwise would be included in the students’ agenda for next year.

✓ *Upon motion made by R. Renza, seconded by D. Lemire and carried by unanimous show of hands of the members who were present at the May 30, 2016 meeting, the minutes as amended by the rectification of the resolution as described above, are adopted.*

➤ *Minutes to be posted on School Website*

4.0 Governing Board Organization

4.1 Internal Rules of Procedure

- No changes are proposed

- *A. Kosciuk to email a copy of the Internal Rules of Procedure to D. Lemire*

4.2 *Governing Board Budget Discussion*

- The action plan for the use of the budget is discussed as a standing item.

- *C. Rinaldi to bring up to the Grad Committee the idea of purchasing a buddy bench as a legacy from the graduation class*

6.0 Business arising from previous meetings

6.1 Anti-Bullying Anti-Violence Plan

- Flow Chart was slightly amended, but no significant changes were made. It will be included in the agenda for next year and will be posted on the website with a reference to the ABAV Plan for readers who would like further information

6.2 MESA

- Teachers are entering data; most exams are finished

6.3 Recordation of E-Votes

- Recordation of E-Vote Regarding Chocolate fundraiser
 - Following an impromptu presentation by certain members of HAHSA at the April meeting and a follow-up email, Governing Board members received by e-vote on June 8, 2016 a request to revisit their decision taken at the beginning of the 2015-2016 school year to “approve the chocolate fundraising activity proposed by HAHSA on condition that a supplier of nut-free products is used.” Following a request made by a member of the Governing Board to clarify the nature of the vote, the e-vote is postponed to the June meeting.
 - See Item 8.2 for discussion and vote

7.0 Reports

7.1 Principal

- Supply Lists will be posted July 2, 2016 on the School’s website
- 50 New Chromebooks (25 purchased by School and 25 purchased by HAHSA) – Classes in Grade 4 will take part in Pilot Project
- Construction on the roof is ongoing
- School Yard refurbishing is expected to be completed by the end of July, old play structure to be removed
- 33 new lockers are being installed so fewer students will be doubled up
- Movie Night was a huge success, over 500 attended and students were well-behaved
 - Success may lead to having another Movie Night in the Fall
- Dragon Boat Event for Grade 5 – instructors praised Hillcrest students as the best group they’ve seen

7.2 Daycare

- See attached report

7.3 After-School Program

- See attached report

7.4 SWLSB Parents Committee [A. Kosciuk]

- Presentations by the Department of Education Services of the SWLSB – Elementary Assessments and Resources (Presentation slides attached)
- Presentations by Linda Mastroianni from Autism Speaks – Transitioning to Adulthood (Presentation slides attached)

- PC Link on SWLSB website to be updated
- Request to have presentation by Director of Finance on school budgets to give PC members a more in-depth understanding of how funds are translated, what funds are and are not centralized

7.5 HAHSA Report

- No Report as no one from GB attended the meeting

8.0 New Business

8.1 BYOD Follow up (Bring your own Device)

- Split approximately 49-51 (45 out of 200 responded)
- Will present possibility during the open house in the Fall, voluntary but not compulsory way of alleviating demand on limited classroom resources

8.2 HAHSA Fundraising

- Chair had discussions with HAHSA regarding procedure and protocol
- Better guidelines would need to be adopted and implemented to ensure better communication and follow-up in accordance with established procedures, including bilateral attendance at meetings
- Following brief discussion on nature of vote requested by HAHSA regarding the chocolate fundraising activity (Amend versus Reconsider versus Rescind), the following motion is put to a vote:
 - To rescind the motion passed by Governing Board last year stating “*approve the chocolate fundraising activity proposed by HAHSA on condition that a supplier of nut-free products is used*” and to adopt instead the following: “*approve the chocolate fundraising activity proposed by HAHSA for the 2016-2017 school year provided that procedural guidelines are adopted and implemented by Governing Board in concert with HAHSA to govern future fundraising activities in the School.*”
 - Upon motion made by D. Lemire and seconded by K. Koscher, the following votes were recorded:
 - In favour – 6
 - Against – 3
 - Abstentions – 2
- The vote to rescind failed to pass as it requires a 2/3 majority in view of the fact that a notice had not been provided prior to the vote.
- ADDENDUM: The initial determination that the motion was not passed by the members (the 2/3 not having been attained) was reconsidered by the Governing Board following a more in-depth analysis and in view of the ambiguity that exists regarding the handling of abstentions in our Internal Rules of Procedure and in the Education Act and the Chocolate Fundraising Activity was therefore permitted to take place for the 2016-2017 school year in accordance with the motion to rescind described above.

8.3 School Fees and Budget Discussion

- Lists of supplies were are specific to each teacher
- School budget was distributed to the members for review and adoption
 - ✓ Upon motion made by R. Renza, seconded by S. Audi and carried by unanimous show of hands of the members, the budget adopts the school budget for the 2016-2017 school year, as presented by the school Principal, which forecasts revenues of \$241,642.25 and expenditures of \$241,642.25.

8.4 Annual Report

- To be sent to the SWLSB in mid-July upon return by J. Côté

8.5 Entrance Traffic discussion with Ms. Susan (aka farewell party!)

- Held in Ms. Susan's absence...

9.0 Field Trips/Activities

- Not applicable

10.0 Additions to the Agenda

- Possibility of having portables installed at Hillcrest – Councilor for Ward 7 followed-up at last Council meeting and concludes that this would not be possible because Hillcrest is considered as part of a group of schools that includes Crestview and Souvenir so students would have to be relocated and schools deemed at full capacity before such an option would be explored
- Cost is \$400,000 to install and \$100,000 per year to maintain

11.0 Final Comments – schedule Next Meeting

- Not applicable

12.0 Correspondence

- Not applicable

13.0 Adjournment

- There being no further business and upon motion duly made by D. Lemire, seconded by C. Rinaldi and carried by unanimous show of hands, the Chair declared the meeting to be adjourned at 9:15 p.m.

Minutes submitted by:

Angela K. Kosciuk

(s) Angela K. Kosciuk

Acknowledgement of approval
by the members at a Board
Meeting held on September 26,
2016

I. Tsimiklis

(s) I. Tsimiklis

Charbel Mourad

(s) Charbel Mourad

Approved & final