



ACADÉMIE HILLCREST ACADEMY

Meeting Minutes of the Governing Board

Zoom Meeting

September 21st, 2020

Present: S. Georgakis, M. Knox, A. Gurevitch, A. Hétu, V. Bond, V. Guindi, A. Abramovitch, J. Georgiopoulos, C. Mourad, M. Kwarczyk, L. Andradi, T. Limberis, S. Diamond, N. Bakali.

Administration: M. Lazaris (Principal)

Absent: N/A

1. Call to Order

The first regular Zoom meeting of the Governing Board for the 2020-2021 school year was called to order at 7:00pm by Ms. Lazaris who assumes the function of Chairperson until a new Chair is elected.

2. Welcoming Remarks

Ms. Lazaris and former chair C. Mourad welcome new and returning members.

3. Adoption of Agenda

- The Governing Board members declare having received and reviewed the agenda for the meeting. No changes are proposed.

- ✓ **GB-20200921-3.0** Upon motion made by A. Gurevitch, seconded by L. Andradi and carried by unanimous show of hands, the September 21st, 2020 Governing Board agenda as proposed is adopted.

4. Approval of the Minutes

a) *Approval of the Minutes from the June Governing Board Meeting*

The Governing Board members declare having received and reviewed the minutes of the June meeting. No changes are proposed.

- ✓ **GB-20200921-4.0a** Upon motion made by L. Andradi, seconded by J. Georgiopoulos, four members abstaining due to absence at the meeting, and carried by unanimous show of hands of members present at the June meeting, the minutes of the June 2020 meetings are approved.

b) *Approval of the Minutes from the AGA held on September 9th, 2020*

The Governing Board members declare having received and reviewed the minutes of the AGA. It is proposed to correct the year noted from 2019 to 2020.

- ✓ **GB-20200921-4.0b** Upon motion made by J. Georgiopoulos, seconded by C. Mourad, five staff members abstaining, and carried by unanimous show of hands of members present at the AGA, the Minutes of the September 9th, 2020 AGA meeting are approved

→ V. Guindi joins the meeting at 7:05pm.

5. Procedure for the Election of GB positions

a) *Election of a Chair*

Ms. Lazaris gives a brief description of the principal duties of the Chair and calls for candidates for Chair.

- ✓ **GB-20200921-5.0a** Upon nomination of himself C. Mourad is elected as Chair of the Governing Board by acclamation as his was the only nomination.

→ C. Mourad, as newly acclaimed Chair, presides the meeting as of 7:08pm

b) *Election of Vice-Chair*

L. Andradi as exiting vice-chair explains the duties of the vice chair. C. Mourad explains that as this will be his last year the vice-chair will act as a shadow to him to prepare to understand the role of being Chair.

- ✓ **GB-20200921-5.0b** Upon nomination of himself T. Limberis is elected as Vice-Chair of the Governing Board by acclamation as his was the only nomination.

c) *Appointment of Secretary*

Ms. Lazaris briefly discusses the duties of the Secretary and introduces M. Ayotte, who has been recording secretary for the Twin Oaks Governing Board for the past two years.

- ✓ **GB-20200921-5.0c** Upon motion made by V. Bond, seconded by V. Guindi and carried by unanimous show of hand, M. Ayotte accepts the nomination and is elected as secretary of the Governing Board.

6. Internal Rules of Order

a) *Review of rules of operation*

C. Mourad explains the nature of the Internal Rules of Procedure and indicates that the document will be emailed out to all members in the upcoming days to be reviewed for the next meeting.

b) Resolution is tabled for next meeting.

7. Calendar of Meetings

- C. Mourad explains that until further notice the Governing Board meetings will be held on Zoom.
- Mondays are determined to be optimal for a majority of members and the meetings for the year are set for the following dates:
 - *Monday, October 19th, 2020*

- *Monday, November 16th, 2020*
- *Monday, December 14th, 2020 (Optional meeting)*
- *Monday, January 18th, 2020*
- *Monday, February 15th, 2020*
- *Monday, March 15th, 2020*
- *Monday, April 19th, 2020*
- *Monday, May 17th, 2020*

8. Declaration of Interest

- Ms. Lazaris indicates that she will be emailing out the Conflict of Interest forms in the next few days and that they must be returned to the school administration as soon as possible so that they may be sent to the board.

9. Business Arising from Minutes

- None

10. Reports

a. Principal's Report [M. Lazaris]

- Ms. Lazaris has not submitted a written report yet due to time constraints so she will go over the major points now.
- The school has been in contact with Santé Publique because of the recent cases in the school. The two cases from the previous week were from different classes and the newest case over the weekend from a third class. Because of one of those cases a daycare bubble was also closed. Students in those classes had to get tested and all who have tested positive were asymptomatic cases.
- When a student in a class is tested positive all parents from that class are called and informed directly that their child needs to be quarantined. For the parents not in the same class a memo is sent out to the community at large to inform them that there is another case at Hillcrest.
- Santé Publique has indicated that the school will stay open unless Covid is rampant in the school and that three classes is not considered as rampant.
- Staff members have been diligently wearing their masks and have adjusted to the new reality.
- Ice cream day went great.
- There will be no ECAs or lunch activities until further notice.
- Pizza days and TCBY will still happen. Administration will take care of it, no volunteers until further notice.
- There have been no visitors in the school since the beginning of the school year. Even the caterers have not been coming into the school to bring the lunches.
- J. Georgiopoulos asks if the entire school is shut down will it be for two weeks or for an undetermined period of time.
Ms. Lazaris answers that the directives from Santé Publique have not been completely clear and that at the moment other schools in the province in that situation are closed for 14 days of quarantine.
- C. Mourad asks for clarifications on when a letter goes out to the community and when it only goes to specific parents.
Ms. Lazaris explains that when there is a case in a specific group the parents of children

in that group get a letter informing them of a case in the group. Then all parents of the community get a letter informing them of a case in the school. If a new case is confirmed in an already quarantined class a letter is sent out only to the community as children in the group have already been placed in quarantine. Ms. Lazaris specifies that the letters that are sent out are directly from Santé Publique and not written by the school.

- N. Bakali ask if siblings of students in quarantine need to be at home in quarantine as well.

Ms. Lazaris answers that if a student tests positive their siblings must remain at home in quarantine and parents will be called to pick up them up. If a student was sent home because a classmate was tested positive siblings do not need to be sent home.

b. Chair's Report [C. Mourad]

- The minutes of this meeting will serve as the Chair's report.

c. Parent Committee [C. Mourad]

- The first Parent Committee meeting of the year will be held on October 1st, 2020. As such there is nothing to report.

d. Daycare Report [S. Georgakis]

- S. Georgakis explains that the daycare numbers are constantly fluctuating with parents pulling students out of daycare. Due to the cases in the school one daycare bubble was closed.

- The ped day on Friday, September 25th will have fall/apple themed activities and will keep the regular bubbles.

e. HAHSA Report [L. Andradi]

- J. Georgiopoulos will report Governing Board news to HAHSA

- First HAHSA meeting was held in person in the gym respecting the two meter distance. Future meetings will be held on zoom until further notice.

- HAHSA elections were held.

- L. Andradi goes over the report. HAHSA has no intention of starting after school activities. Instead activities will be done virtually. The first proposed activity that will be held in October is a cooking activity. Kits with all necessary ingredients will be distributed beforehand to interested families as well as a list of necessary tools to complete the recipe.

✓ **GB-20200921-10.0e1** Upon motion made by V. Bond, seconded by L. Andradi and carried by unanimous show of hands, the blanket approval for HAHSA online activities (until the status of extra curricular activities is changed) is approved.

- TCBY and pizza sales will continue. Only one size of TCBY will be available. Orders will be done on a 2/3 week basis so parents can continuously place orders. Orders have been proactively cancelled and refunded for students in bubbles that are out of school.

- L. Andradi goes over the pizza kit fundraising sale information. Kits are worth 10.00\$ and include the pizza dough, cheese, and sauce. They will be sold for 20.00\$ and will be available for pick up in the school parking lot at the end of the day on a specific date. Parents will need to come pick up the kits, students will not be able to bring them on the bus. C. Mourad explains that the money that is made from the selling of the pizza

kits will go back to the school in various ways.

- ✓ **GB-20200921-10.0e2** Upon motion made by L. Andradi, seconded by A. Héту and carried by unanimous show of hands, the fundraising sale of pizza kits by HAHSА is approved.

- L. Andradi goes over the Halloween candy bucket fundraiser. Buckets will be available in two sizes and available to order online. They will be distributed to parents on a designated day in the parking lot.

- V. Bond asks if the candy will be nut free. L. Andradi answers that yes it will be.

- N. Bakali asks how distribution will work. Ms. Lazaris specifies that buckets will not be given to the students directly and parents will have to come pick them up at the school on the designated day.

- ✓ **GB-20200921-10.0e3** Upon motion made by T. Limberis, seconded by A. Héту and carried by unanimous show of hands, the fundraising sale of Halloween candy buckets by HAHSА is approved.

- L. Andradi goes over the HAHSА plan to sell grad hoodies this year. Parents will be asked to pay for the hoodies as opposed to receiving them like the previous years due to the lack of available fundraising opportunities for grade 6 initiatives. Parents will only be charged cost price, which should be \$20.00 or less.

- C. Mourad asks if HAHSА has a plan to make this more equitable for the families who may not have the money to pay for a hoodie. L. Andradi answers that HAHSА will not let any student go without

- ✓ **GB-20200921-10.0e4** Upon motion made by L. Andradi, seconded by J. Georgiopoulos and carried by unanimous show of hands, the sale of grade 6 hoodies at an approximate cost of \$20.00 is approved.

11. **New Business**

a. Field Trip Approval

- Ms. Lazaris explains that the Hillcrest Teacher Council has approved that no field trips, rentals, school-wide activities or ECAs will take place until at least November.

b. School-Wide Activities Approval

- See point a.

c. ECA Approval

- See point a.

d. Fundraiser Approval

- V. Bond explains the Hillcrest facemask fundraiser. A parent of the community has offered to make facemasks with the school logo printed on and the possibility of personalizing it. The profits will be donated to the GoFundMe of a Hillcrest student who is currently battling cancer. The masks would be sold for \$14.00.

- L. Andradi asks about how much of the \$14.00 goes towards the GoFundMe. V. Bond answers that \$5.75 will go to the GoFundMe and the remaining cost is the cost of materials and fabrication including the personalization (printed name and school logo).

✓ **GB-20200921-11.0d** Upon motion made by V. Bond, seconded by T. Limberis and carried by unanimous show of hands, the Hillcrest mask fundraiser is approved.

e. Rentals

- See point a.

f. Volunteer Criminal Checks

- Ms. Lazaris explains that at the moment no volunteers are permitted into the school. Those that have expressed interest once volunteers will be permitted have already done their background checks as they are valid for 5 years. If any new person would like to be added to the volunteer list they must contact the school to complete the police check.

g. After school activities

- See point A.

12. Public Question Period

- C. Mourad asks if the Public Question Period can be moved up to point 2 for future GB meetings.

Ms. Lazaris answers that members of the public are welcome to join the meeting at the beginning and that their questions may be answered during the meeting. The decision is made to give the members of the public a choice as to when they would like to ask questions.

13. Confirmation of date and time of next GB meeting

- a. Next meeting is scheduled for October 19th, 2020

14. Meeting Adjournment

- ✓ **GB-20200921-14.0** There being no further business and upon motion made by V. Bond, seconded by A. Hétu and carried by unanimous show of hands, the Chair declared the meeting to be adjourned at 7:58pm.

Minutes respectfully submitted by: _____

Melissa Ayotte

Minutes approved by the Governing Board members on: _____

Acknowledgement of approval by the members of the Governing Board on date stated above made by:

Chair: _____

Charbel Mourad

Principal: _____

Ms. Lazaris