

ONLINE ORDERING SERVICE NOW AVAILABLE

We are pleased to announce the launch of our ONLINE ORDERING SERVICE.

Please find a detailed step by step process of how to Login, Create a Profile for your Child and submit your order with payment.

1. Access the website by typing www.piccolagioia.com into your browser.
2. On the top right hand corner, click on the “**Login**” button. This will open a window in order for you to login to your account or create a new account.



3. To create a new account, under the “**Create an account**” section, enter a valid email address.

This address will be used to send you an order confirmation and your password reset should you forget your password.

Enter a password of your choice (minimum of 8 characters). For security reasons, answer the simple math question and click on the “**Create**” button.

The image displays two side-by-side screenshots of the Piccola Gioia website's user interface. The left screenshot shows the 'Login' form, which includes fields for 'Email', 'Password', and a simple math question '6 - 2 ='. Below these fields is a 'Login' button and a 'Forgot password' link. The right screenshot shows the 'Create an account' form, which includes fields for 'Email', 'Password', and 'Verify Password', along with a simple math question '7 - 4 ='. Below these fields is a 'Create' button. Both screenshots show the website's navigation menu at the top, including 'HOME', 'ABOUT', 'SCHOOLS', 'DAYCARES', 'RESIDENTIAL', 'HOLIDAYS', and 'CONTACT', and the language options 'FR | EN' and 'LOGIN' on the right.

4. Once your account is created, the next screen will allow you to enter all your contact information. Please enter as much information as possible (as per the screen shot below) and click on the “**SAVE**” button to continue. A message will appear at the top of the screen alerting you that the profile was saved successfully.

Please note, if 2 contacts are entered, each can use their respective email address as the login name but both will share the same password.



Profile

- Profile
- Children
- Orders
- Logout

+ Add Child Save

Profile saved successfully!

Primary contact

Last Name First Name
Address
City Postal code
Prov./State Country
Phone Cellular
Email

Secondary contact

Last Name First Name
Address
City Postal code
Prov./State Country
Phone Cellular
Email

Account Login Information

Email
OR
Email
Password Verify Password

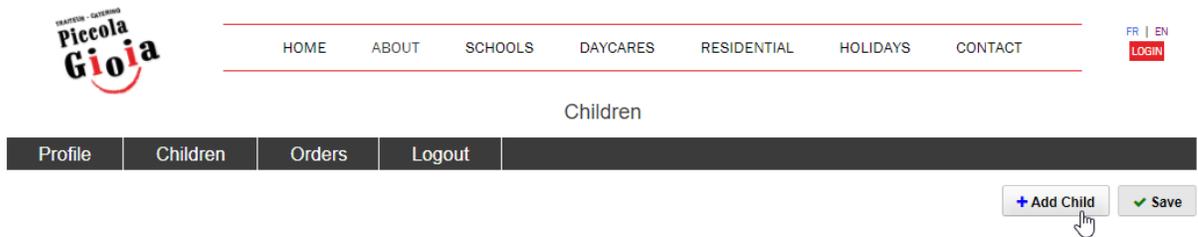
- 5. To add a child to your account profile, click on the “Children” button as per the screen shot below.



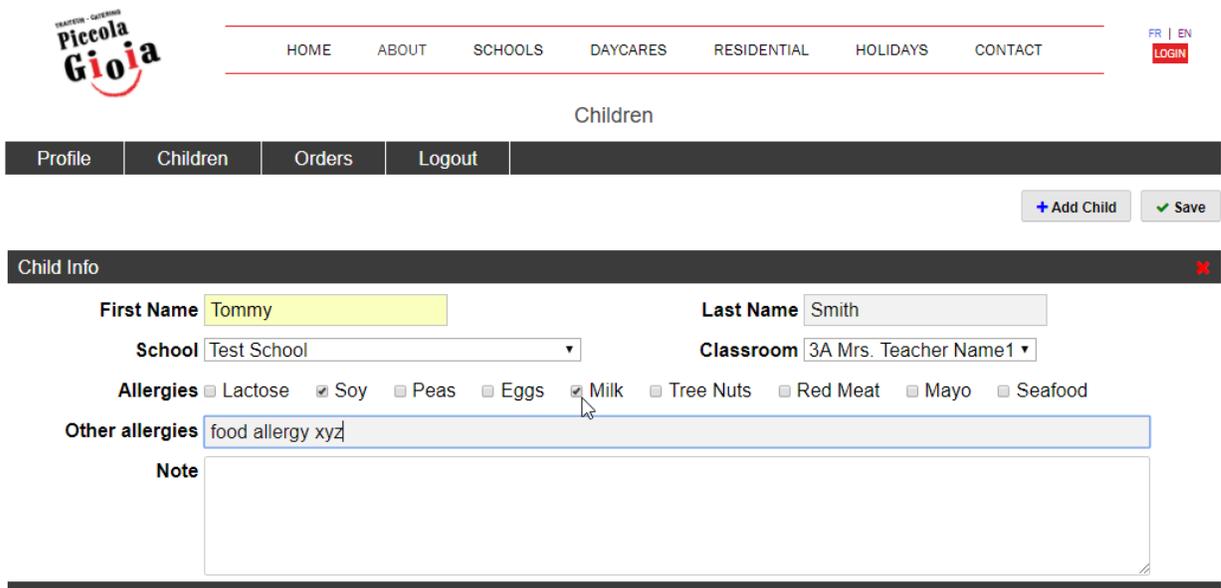
Profile

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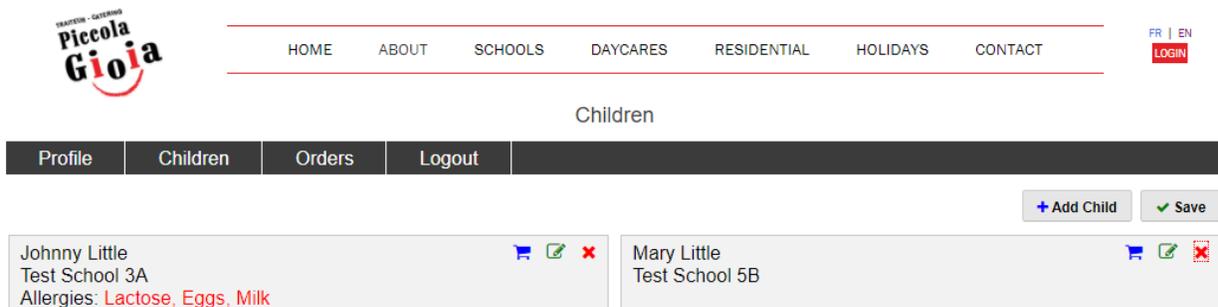
6. Click on the “Add Child” button.



7. Enter the child’s first name, last name, school and classroom they are attending. **IMPORTANT: Please identify any allergies by clicking the appropriate checkbox. If any allergy is not listed, please describe it the “Other” box.** Once completed please click on the “SAVE” button.



8. Your child is now added to your account profile. To add additional children, click on “Add Child” button or continue to the next step to place an order.



9. To place an order, click on the shopping cart icon next to the name of the child you wish to order for.



HOME ABOUT SCHOOLS DAYCARES RESIDENTIAL HOLIDAYS CONTACT

FR | EN LOGIN

Children

Profile Children Orders Logout

+ Add Child Save

Johnny Little Test School 3A Allergies: Lactose, Eggs, Milk	   Order Menu	Mary Little Test School 5B	  
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10. Click on all the meal items you wish to select. A soup can be ordered as a standalone item or as part of a meal. Meals can be ordered for all days or specific days.



HOME ABOUT SCHOOLS DAYCARES RESIDENTIAL HOLIDAYS CONTACT

FR | EN LOGIN

Order Menu

Profile Children Orders Logout

Meal plan for Oct 2017 (Oct 2, 2017 to Oct 27, 2017)

Parent / Guardian Last Name	Smith		Parent / Guardian First Name	Jane	
Home Phone	(514) 555-5555		Cell Phone	(514) 555-1234	
Email	jsmith@sympatico.com				
School Name	Test School		Student Home Room	5B	
Student Family Name	Smith		Student First Name	Jonny Jr.	
Allergies	<input checked="" type="checkbox"/> Lactose <input type="checkbox"/> Soy <input type="checkbox"/> Peas <input type="checkbox"/> Eggs <input type="checkbox"/> Milk <input type="checkbox"/> Tree Nuts <input type="checkbox"/> Red Meat <input type="checkbox"/> Mayo <input type="checkbox"/> Seafood				
Other Allergies (specify, comma separated)					
Day / Date	Meals (Daily Vegetable incl.)	Smart Meals	Snack Drink incl. with meal	Soup Option	
Mon Oct 2 No meal	<input checked="" type="checkbox"/> 1. Mini Rigatoni Gratine (Mirepoix) <input type="checkbox"/> 2. Grilled Cheese Double Decker (Celery Stix) <input type="checkbox"/> 3. Chicken Cutlet Pannini (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Oatmeal Granola Bar Water	<input type="checkbox"/> Chicken Noodle	
Tue Oct 3 No meal	<input type="checkbox"/> 1. Farfalle Pasta with Chicken (Corn Kernels) <input type="checkbox"/> 2. Fish Sticks (Pea & Carrot) <input type="checkbox"/> 3. Ham Pita Roll (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Apple Sauce Water	<input checked="" type="checkbox"/> Italian Pastina	
Wed Oct 4 No meal	<input checked="" type="checkbox"/> 9. FUNDRAISER PIZZA (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Ficello Cheese Stick Water		
Thu Oct 5 No meal	<input type="checkbox"/> 1. Rotini Chicken Sausage (Corn Kernels) <input type="checkbox"/> 2. Cheesy Meatball Sub (Celery Stix) <input type="checkbox"/> 3. Chicken Club Sandwich (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input checked="" type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	House Oatmeal Cookie Water	<input type="checkbox"/> Won Ton	
Fri Oct 6 No meal	<input type="checkbox"/> 1. Penne Meatsauce (Mirepoix) <input type="checkbox"/> 2. Tacos (Salad) <input type="checkbox"/> 3. St. Viateur Bagel + Cream Cheese (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Chocolate Muffin Milk	<input checked="" type="checkbox"/> Chicken Noodle	

11. Once you have made all your selections, please scroll to the bottom of the page and click on the **“Proceed to payment”** button.

Fri Oct 20 No meal	<input type="checkbox"/> 1. Rotini Pasta with Meatsauce (Mirepoix) <input type="checkbox"/> 2. Homemade Pancake & Veal Sausage (Car Pot Pea) <input type="checkbox"/> 3. St. Viateur Bagel + Cream Cheese (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Oatmeal Muffin Milk	<input type="checkbox"/> Chicken Noodle	
Mon Oct 23 No meal	<input type="checkbox"/> 1. Cheese Tortellini Rose (Mirepoix) <input type="checkbox"/> 2. Chicken Hotdogs (Coleslaw) <input checked="" type="checkbox"/> 3. Chicken Cutlet Pannini (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Oatmeal Granola Bar Water	<input checked="" type="checkbox"/> Chicken Noodle	
Tue Oct 24 No meal	<input checked="" type="checkbox"/> 1. Mac and Cheese (Celery Stixs) <input type="checkbox"/> 2. Boneless Chicken Drumstixs (Gold Mix) <input type="checkbox"/> 3. Ham Pita Roll (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Apple Sauce Water	<input type="checkbox"/> Italian Pastina	
Wed Oct 25 No meal	<input type="checkbox"/> 1. Hamburger (Car Pot Pea) <input type="checkbox"/> 2. Cheeseburger (Car Pot Pea) <input type="checkbox"/> 3. Grilled Chicken Panini (Baby Carrots)	<input checked="" type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Ficello Cheese Stick Water	<input checked="" type="checkbox"/> Mini Ravioli	
Thu Oct 26 No meal	<input type="checkbox"/> 1. Pizzagheti (Celery Stixs) <input type="checkbox"/> 2. Chicken Pot Pie (Pea & Carrot) <input type="checkbox"/> 3. Chicken Club Sandwich (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	House Oatmeal Cookie Water	<input type="checkbox"/> Won Ton	
Fri Oct 27 No meal	<input type="checkbox"/> 2. Chicken Caesar Salad (Salad) <input type="checkbox"/> 2. Shepherds Pie (Corn Kernels) <input checked="" type="checkbox"/> 3. St. Viateur Bagel + Cream Cheese (Baby Carrots)	<input type="checkbox"/> 4. Filet of Sole <input type="checkbox"/> 5. Whole Wheat Penne & Chicken <input type="checkbox"/> 6. Salmon & Quinoa	Vanilla Muffin Milk	<input type="checkbox"/> Chicken Noodle	
Item		Qty.		Unit Price	Amount
A. Total No. of Soups Only (no meal)		2	X	\$2.00	\$ 4.00
B. Total No. of Meals or Fund Raiser Pizza(no soups)		5	X	\$5.50	\$ 27.50
C. Total No. of Meals with Soup option		2	X	\$7.00	\$ 14.00
Total for this Order (A+B+C)					\$ 45.50
<input type="button" value="Proceed to payment"/>					

- On the payment screen, select your payment type (credit card or Interac), enter your name (as it appears on your credit card), your credit card number and the 3 digit code on the back of the credit card (4 digit on the front of the card if using Amex).

You can also, click on the “**Order #**” if you wish to review your selected items.



HOME ABOUT SCHOOLS DAYCARES RESIDENTIAL HOLIDAYS CONTACT [FR | EN](#) [LOGIN](#)

Order Menu

Profile	Children	Orders	Logout	
Meal plan for Oct 2017 (Oct 2, 2017 to Oct 27, 2017)				
Parent / Guardian Last Name	Smith		Parent / Guardian First Name	Jane
Home Phone	(514) 555-5555		Cell Phone	(514) 555-1234
Email	jsmith@sympatico.com			
School Name	Test School	Student Home Room	5B	
Student Family Name	Smith	Student First Name	Jonny Jr.	
Allergies	<input checked="" type="checkbox"/> Lactose <input type="checkbox"/> Soy <input type="checkbox"/> Peas <input type="checkbox"/> Eggs <input type="checkbox"/> Milk <input type="checkbox"/> Tree Nuts <input type="checkbox"/> Red Meat <input type="checkbox"/> Mayo <input type="checkbox"/> Seafood			
Other Allergies (specify, comma separated)				
Order #27				
Item	Qty.		Unit Price	Amount
A. Total No. of Soups Only (no meal)	2	X	\$2.00	\$ 4.00
B. Total No. of Meals or Fund Raiser Pizza(no soups)	5	X	\$5.50	\$ 27.50
C. Total No. of Meals with Soup option	2	X	\$7.00	\$ 14.00
Total for this Order (A+B+C)				\$ 45.50
Payment				
Payment Type	Credit Card			
Service Fee	\$1.37			
Total Payment	\$46.87			
Name on Card				
Credit Card Number				
Card Expiry Date	Expiry Month / Expiry Year			
CVD				
<input type="button" value="Pay"/> <input type="button" value="Cancel Order"/>				

- Click on the “**Pay**” button to pay for your order or click on “**Cancel Order**” button to continue. **Please note all unpaid orders will not be processed.**

14. Repeat the above steps to place an order for each child.

15. To view your orders, click on the “**Orders**” button to see a list of all your current and past orders.



HOME ABOUT SCHOOLS DAYCARES RESIDENTIAL HOLIDAYS CONTACT [FR | EN](#) [LOGIN](#)

Orders

Profile	Children	Orders	Logout
			

NO INTERNET ACCESS OR CREDIT CARDS, NO PROBLEM!

Parents, who don't have Internet access will still be able to order meals for their child. Simply use the manual order system (printed forms) that has been in use for a number of years.

For an extended period of time we will still be delivering paper menu's to your school giving parents time to customize themselves. Extra copies will always be available at the school front office. You must fill out the form as usual and return it before the **due date**. The form must be accompanied by cash or a valid check made out to **Piccola Gioia** for the total amount of the corresponding order.

Please, respect the deadline date indicated on the menus.

MISSED A DEADLINE

No worries we at Piccola Gioia are always there to accommodate you simply call 450-973-3212

MAXIMUM FLEXIBILITY AND EFFICIENCY

Piccola Gioia's objective in promoting this online service is to offer you maximum flexibility in ordering your child's meals and to facilitate payment for the service, eliminating the circulation of cheques as much as possible.